

Item 7

REPORT TO CABINET

28th OCTOBER 2004

**JOINT REPORT OF CHIEF
EXECUTIVE OFFICER
AND DIRECTOR OF
RESOURCES**

RESOURCE MANAGEMENT PORTFOLIO

ASSET MANAGEMENT – AUTOMATIC BARRIER - MEMBERS CAR PARK, COUNCIL OFFICES, GREEN LANE, SPENNYMOOR

SUMMARY

The purpose of this report is to consider proposals to assist Members of the Council to park their vehicles in the Member's car park through the introduction of an automatic barrier.

RECOMMENDATION

That the Council agrees to appoint North East Automation to install an automatic parking barrier for the sum of £3,838 plus the costs incurred in connecting to a 240v mains supply. (approximately £100).

DETAIL

Members of the Council have been experiencing problems for some time in attempting to park their vehicles in the Members car park on those days when meetings of Council, Cabinet or other Committees are held. This is because there are often a number of unauthorised vehicles parked in the Members car park rather than the main car park.

It is therefore proposed that an automatic barrier be installed at the entrance to the car park for use on those days when meetings involving Council Members are being held.

As the vast majority of meetings are held on a morning it is proposed that the barrier will be lowered on the previous evening and access will only be gained by Members of the Council using access cards. Cards will also be issued to the

limited number of officers who have approval to use the disabled parking places in that area.

It is proposed that the barrier will remain raised at all other times when Member meetings are not taking place to allow overflow parking from the main car park when necessary.

In accordance with the Council's Procurement Policy, 4 companies have been contacted and asked to provide quotations for supplying, installing and commissioning an automatic barrier system. Two companies provided quotations; one in the sum of £3,838 and the other £5,120. The lowest quotation received was from North East Automation and the price includes a 6-metre electro/mechanical barrier access control system with 100 access cards and all necessary groundworks and cabling.

RESOURCE IMPLICATIONS

The cost of £3,838 can be met from the Green Lane Capital Programme Budget.

CONSULTATIONS

None considered necessary.

OTHER MATERIAL CONSIDERATIONS

None.

Contact Officer	John Wilkinson or John Turnbull
Telephone Number	01388 816166 Ext. 4377 or Ext.4392
E-mail address	jwilkinson@sedgefield.gov.uk or jturnbull@sedgefield.gov.uk

Background papers

6th July 2004 Quotation from Tensor plc

19th July 2004 Quotation from North East Automation

Examination by Statutory Officers

	Yes	Not Applicable
1. The report has been examined by the Councils Head of the Paid Service or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The content has been examined by the Councils S.151 Officer or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The content has been examined by the Council's Monitoring Officer or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The report has been approved by Management Team	<input checked="" type="checkbox"/>	<input type="checkbox"/>

This page is intentionally left blank